



Wednesday, June 6, 2018
Select Board and Tri-Board Minutes
Town Hall Meeting Room 203 – 6:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 7:00 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Joyce Chunglo, Chair; Molly Keegan, Clerk; John Waskiewicz, Member; Christian Stanley, Member; David Fill, Member

Also in attendance were: David Nixon, Town Administrator; Jennifer Sanders James, Licensing Coordinator; Linda Sanderson, Town Treasurer, David Eisenthal, Unibank; Marlo Warner, DPW Director, Mike Mason, Chief of Police; Amy Fyden, FinCom; Valerie Hood, FinCom; Suzanne Travisano, COA Director; Jane Nevinsmith, Resident; Jack Lindner, Hillside Pizza; Paul Davis, Verizon Representative

1. Call to Order

1.1 Call to order

Meeting was called to order at 6:00 pm by Joyce Chunglo, Chair.

2. Tri-Board Meeting 6:00 p.m.

2.1 Tri-Board Meeting

Amy Fyden speaks to the concern about the safety in schools and we just had an incident in the schools here. I commend the schools department and the police department for a job well done. I have found some grants and I think we need to take a good look at this from a financial background.

Joyce Chunglo states that we have a public safety committee, that we have meeting to discuss these matters.

Amy Fyden states that it would be great if there was a public forum.

Joyce Chunglo reads a letter of thanks to the public safety officers and their response from Superintendent McKenzie in appreciation to their recent response to a call to the school.

2.2 Special Town Meeting Schedule

Joyce Chunglo confirms the Town Meeting schedule:

Here is the countdown for the Fall Special Town Meeting as approved by the Select Board.

May 30: Capital Plan update starts. Five-year capital requests are due August 1.

June 20: Select Board sets date of Fall Special Town Meeting: October 18, 2017. Select Board opens the warrant. Deadline for articles = Aug 1. Introductory warrant prepared and presented to Select Board and Finance Committee.

August 1: Select Board closes the warrant. All articles and capital requests are due.

August 6: Capital Planning Committee begins meeting. CPC dates include: 8/6, 8/20, and 8/27.



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	Hadley
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Motion to approve the Consent Agenda

Motion: Keegan Second: Fill second for discussion

Molly Keegan asks about the Ch61A land.

David Nixon states that it is Allard's Farm is 19 acres that is due east to Staples. This will become a

Vote: 4-0-0

4. Public Comments: 7:00 - 7:15 pm

4.1 Public Comments

No public comments.

5. Town Administrator Report

5.1 Town Administrator Report

David Nixon presents his Town Administrator report.

6. New Business

6.1 Treasurer: Payroll and Vendor Warrants

Linda Sanderson states that the payroll and vendor warrants are overwhelming as they come through. We have had an issue with the timing and accruing late charges. We would like to look for an easier way that allows for you to see everything but to have everything signed. Could we look a simpler solution to get the warrants out?

The Select Board discusses solutions for a quicker turnaround time.

Motion to authorize David Nixon, Town Administrator or Joyce Chunglo, Select Board Chair, or her designee to sign any and all vendor and payroll warrants on behalf of the Select Board until further review.

Motion: Stanley Second: Fill

Vote: 5-0-0

6.2 Treasurer and Chief Financial Advisor -- Borrowing Authorization

Linda Sanderson states that the new BAN that is for signature tonight just went out to bid and came in with interest at 1.85% for the full 2.76 million, for 9 months. Next year we may go into bond.

David Eisenthal, Linda Sanderson, and the Select Board held discussion on BANs, bonds and interest payments.

Motion to approve the borrowing for the BAN as presented.

Motion: Keegan Second: Stanley

Vote: 5-0-0

6.3 Accounting Services FY 2019

The Financial Management Team offers their recommendation regarding the accounting services for FY19.

David Nixon states that we went out to bid for financial services we went out to bid for the Pioneer Valley Planning Commission, we only received 1 bid from Kisherf, for \$70,000 for the 1st year.



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on fire. One other transfer is for \$17,500 from the line of full time employment. There are also several purchases for buildings structures, for storage and training purposes. All total these transfers would total \$40,000.

Molly Keegan asks if we are building storage for items that we are selling.

Michael Spanknebel states that no we are keeping everything, we just don't have enough space since are engine 3 will be coming back from South Hadley, who is borrowing it right now.

Select Board

Motion to approve the Fire Dept. line to line transfers.

Motion: Fill

Second: Keegan

Vote: 4-0-1

John Waskiewicz abstains

7. Old Business

7.1 Hillside Pizza - On Premise Wine and Malt License

The Select Board is asked to reconsider the Hillside Pizza – On Premise Wine and Malt License with the inclusion of a patio space. The ABCC is allowing the Select Board to rehear the application with the patio space before it is submitted to the ABCC.

Jack Lindner states that we have worked with the landlord and the Building Inspector to approve our patio. We are fenced in with a gate and signage for the alcohol to remain in the patio.

Motion to approve the Hillside Pizza – On Premise Wine and Malt License.

Motion: Keegan

Second: Stanley

Vote: 5-0-0

7.2 Hampshire Council of Governments

On May 2, 2018, the Select Board announced a vacancy for the Hadley Representative on the Hampshire Council of Governments. The Select Board invites candidates to submit their names and letters of interest.

The Select Board will appoint a Councilor to the HCG Board of Councilors for a 1 year appointment until the next annual town election, due to the write in winner declined the position, if interested please submit a letter of interest to the Select Board's Office or by email to info@hadleyma.org. The Select Board will appoint this position at their May 16th meeting.

Filling a vacancy is governed by MGL Chapter 41, Section

11: <https://malegislature.gov/Laws/GeneralLaws/PartI/TitleVII/Chapter41/Section11>

The Board will also review correspondence received from the western Massachusetts delegation concerning unfunded liabilities.



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7.3 Ambulance Contract

The Select Board will review the proposed contract with Action EMS for ambulance services. The draft contract has been sent to counsel for approval and Joel Bard has approved. The Ambulance Committee will meet on Monday to discuss the contract further. Suzanne Travisano states that Action EMS has provide outreach to as the potential new ambulance service for the Town of Hadley. They will be coming again on June 11, 2018.

7.4 North Hadley Village Hall RFP

The Select Board will consider using a commercial real estate broker to sell North Hadley Village Hall. Real estate agents may assist municipalities in real estate transactions, but such services are subject to MGL Chapter 30B, the Uniform Procurement Act.

General discussion of the NHVH RFP for real estate broker.

Motion to issue a RFP for the NHVH real estate broker.

Motion: Fill Second: Stanley

Vote: 5-0-0

7.5 Update on Senior Center and Library Building Projects

The Select Board will hear reports from the building committees of the new senior/community center and library projects.

Jane Nevinsmith states that the COA has had a peer review and changes have been made and it is being submitted to the Planning Board for review.

Joyce Chunglo states the Planning Board review will be at Hopkins review.

Christian Stanley requests that Suzanne Travisano and Jane Nevinsmith to be included in executive session. They are being invited to join for the beginning discussion and then will be asked to leave before the Select Board

8. Announcements

The Select Board meeting schedule is

September 5, 19,

October 3, 11, 17

November 7, 14

December 5, 19

Joyce Chunglo announces that Stanley party is on Saturday.

Suzanne Travisano announces that Shredding Event on June 15th, it is free to everybody. The police association will also be cooking free hamburgs and hotdogs.

Joyce Chunglo offers condolences to the families of Leonard Horton, Craig Harveston, Robert Kiczka, and Elsie Andrews.

9. Executive Session

